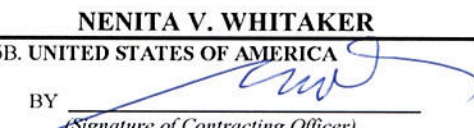


AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE OF PAGES 1 2		
2. AMENDMENT/MODIFICATION NO. A001		3. EFFECTIVE DATE SEE 16C		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY Contracting and Procurement Section General Services Office American Embassy Manila, Seafont Compound, Pasay City		CODE		7. ADMINISTERED BY (If other than Item 6)		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (NO., street, city, county, State, and ZIP Code)				9a. AMENDMENT OF SOLICITATION NO. SRP380-13-Q-0061			
				9b. DATED (SEE ITEM 11) July 02, 2013			
				10a. MODIFICATION OF CONTRACT/ORDER NO.			
				10b. DATED (SEE ITEM 13)			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<p><input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended</p> <p>Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers.</p> <p>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return 1 copy to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) RFQ NO. SRP380-13-Q-0061, Asphalt Paving/Repair services at Chancery Compound The purpose of this amendment is to reflect the following changes: (1) Under Section E.1(c), change the completion period: <div style="text-align: center;">- See next page</div>							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME OF CONTRACTING OFFICER NENITA V. WHITAKER			
15B. NAME OF CONTRACTOR/OFFEROR BY _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)		16C. DATE SIGNED 7/12/13	

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED RFQ No. SRP380- 13-Q-0061	PAGE 2 of 2 Pages
NAME OF CONTRACTOR		

From : Ten (10) calendar days
To : Fifteen (15) calendar days

- (2) Under attachment 3, Drawings
Delete: Old drawing
Replace: With revised drawing marked as Drawing, Rev 1
- (3) The revised page (4) of Section E.1(c); page (19) of Section I (List of Attachments) and page (34) of Attachment 3 (Drawing), marked as Drawing Rev 1., are amended
- (4) The revised pages of the solicitation are included as part of this amendment as well as the minutes of meeting held on July 9, 2013 along with the questions raised and the corresponding answers.
- (5) All other terms and conditions remain unchanged and in full force and effect.

July 12, 2013

Subject: Minutes of Site Inspection and Pre-Proposal Conference held on July 9, 2013, at U.S. Embassy, Seafront Compound for the Kitchen & Toilet Repair Services

Ref: RFQ No. SRP380-13-Q-0061

INTRODUCTION

The C&P and Facilities Management (FAC) representative (Reuel Bautista) met the offerors at US Embassy Seafront Compound and proceeded with the site inspection at Chancery Compound.

SITE INSPECTION

The Government representatives showed the participating offerors the areas/sites where the work will be performed. The offerors were advised that the solicitation will be discussed in detail during the pre-quotation conference.

DISCUSSION OF THE SOLICITATION PACKAGE DURING THE PRE-QUOTATION CONFERENCE

The Contracting Officer (CO), Ms. Nenita Whitaker, welcomed all attendees and presided over the conference, while the C&P Agent, Lina Arkoncel, discussed the details of the solicitation. The FAC was represented by Antonino Marcelo. The following sections of the solicitation were highlighted:

The following sections of the solicitation were highlighted:

1. Standard Form (SF) 18 - The due date of offer submission on July 19, 2013, no later than 4:00 p.m. was emphasized. No late proposals will be considered after this time.
2. Section A. Price. Price is VAT-exclusive and firm-fixed and not subject to adjustments.
3. Section B. Scope of Work- Attachment 4- The offeror is responsible to review thoroughly the scope of work and other terms and conditions of the solicitation.
4. Section E. Deliveries and Performance
 - Paragraph E.1. The completion date of “ten calendar days” will be amended by C&P, since the offerors raise concerned about the completion date, after seeing the site condition.

- Paragraph E.2. Liquidated Damage of Php6,600.00
- Paragraph E.6 Working hours. Working hours is from 7:30 am to 4:30 p.m., Mondays to Sundays, including holidays.
- 5. Section F. Administrative Data. Payment shall be made 30 days after receipt of a proper invoice. Payment shall be via Electronic Fund Transfer (EFT).
- 6. Section G. Special Requirements: Bonds and Insurance
- 7. Section H. Clauses. Two clauses were emphasized:
 - FAR 52.222-50. Combating Trafficking in Persons
 - FAR 52.204-7 Central Contractor Registration (CCR). It was emphasized that submission of an offer meant that the prospective awardee must be registered in the CCR database prior award. If the awardee is unable to register in the CCR database within the time prescribed by the CO, the CO will proceed to award to the next otherwise successful registered offeror. Offerors were advised to consider applying immediately since the CCR normally takes 48 hours. The link for registering is:

http://pd.statebuy.state.gov/content.asp?content_id=62&menu_id=60
- 8. Section I. List of Attachments – with emphasis on Attachments (2), (3) and (4).
- 9. Section J. Quotation Information. The C&P Agent discussed the requirements of each volume of offer.
- 10. Section K. Evaluation Criteria
- 11. Section L. Representation, Certifications and Other Statement of Offerors
- 12. Others
 - FAC will revise the Scope of work to include the specific measurements of each pothole to be patched/repaired.
 - FAC will review and revise the completion period based on the concerns from the offerors during the site inspection.
 - All changes to the solicitation will be covered by an amendment.

The Procurement Agent stressed the importance of following the instructions in Section J, in their submittal of the offers, and the thorough review of the scope of work, drawings and technical specifications.

Participating offerors were given no later than 4:00 P.M. of July 10, 2013, to submit to C&P section any questions concerning the solicitation, via fax no. (632) 548-6762.

The following questions were raised during and after the pre-proposal conference and answers are being provided herein:

- (1) Please advise the revised duration of project completion.

Answer: The work shall be completed within fifteen (15) calendar days after receipt of Notice to Proceed. Refer to Section E.1. Commencement, Prosecution and Completion of Work, as amended under Amendment, A001.

- (2) Please verify if the registering in Central Contractor Registration (CCR) is the same as registering to Systems Award for Management (SAM).

Answer: Yes. The CCR is merged into the System for Award Management (SAM) website. Please refer to item (7) above for the link to SAM.

- (3) Please provide the measurement or total area of the potholes for repair.

Answer: The total area is 36 sq.meters. The revised drawing showing the locations of the pot holes is attached under Attachment (3) Drawings, marked as "Drawing Rev. 1" as amended under Amendment, A001.

Conclusion

The discussion concluded and attendees were thanked for their presence and expression of interests in serving the U.S. Government.

for final inspection and tests. Final inspection and tests will be started not later than the date specified in the notice unless the Contracting Officer determines that the work is not ready for final inspection and so informs the Contractor.

D.2.4 *Final Acceptance* - If the Contracting Officer is satisfied that the work under the contract is complete (with the exception of continuing obligations), the Contracting Officer shall issue to the Contractor a notice of final acceptance and make final payment upon:

- Satisfactory completion of all required tests,
- a final inspection that all items by the Contracting Officer listed in the Schedule of Defects have been completed or corrected and that the work is finally complete (subject to the discovery of defects after final completion), and
- submittal by the Contractor of all documents and other items required upon completion of the work, including a final request for payment (Request for Final Acceptance)

E. DELIVERIES OR PERFORMANCE

E.1 52.211-10 COMMENCEMENT, PROSECUTION, AND COMPLETION OF WORK (APR 1984)

The Contractor shall be required to:

- (a) commence work under this contract on the date specified in the notice to proceed,
- (b) prosecute the work diligently, and,
- (c) complete the entire work ready for use not later than *fifteen (15)* calendar days after NTP.

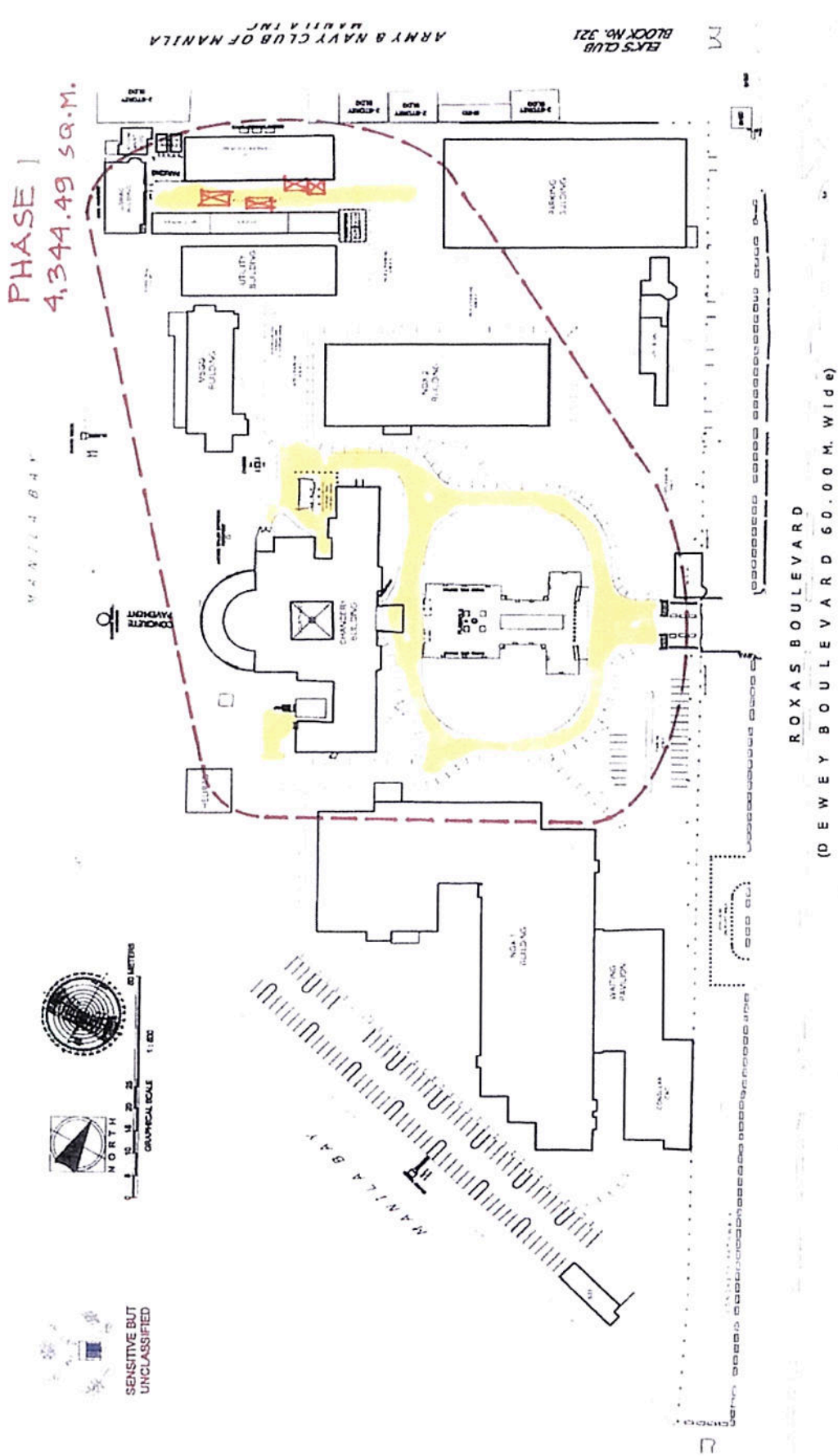
The time stated for completion shall include final cleanup of the premises and completion of punch list items.

E.2 52.211-12 LIQUIDATED DAMAGES - CONSTRUCTION (SEP 2000)

(a) If the Contractor fails to complete the work within the time specified in the contract, or any extension, the Contractor shall pay liquidated damages to the Government in the amount of Php 6,600.00 for each calendar day of delay until the work is completed or accepted.

(b) If the Government terminates the Contractor's right to proceed, liquidated damages will continue to accrue until the work is completed. These liquidated damages are in addition to excess costs of repurchase under the Default clause.

100A



SITE DEVELOPMENT PLAN
CHANCERY COMPOUND